

Scottsdale Liquor License Process

Considering opening a bar/nightclub or restaurant that will serve/sell liquor

Bar/nightclub criteria:

- Bar service area more than 15% of the gross floor area
- Kitchen is less than 15% of the gross floor area
- Age verification is requested for admittance
- A cover charge is required for admittance (except for special events approved through city's special event process)
- Less than 40% of gross revenues are generated from the sale of prepared food
- The business remains open and liquor sales continue but the kitchen closes before 9 p.m.

Determine whether your establishment is a bar/nightclub or a restaurant based on City established criteria:

Restaurant requirements

Series 03 – Microbrewery	Series 12 – Restaurant
Series 06 – Bar	Series 13 – Domestic Farm Winery
Series 07 – Beer & Wine Bar	Series 14 – Club (Private)

If you checked any one of the above, you are considered a bar and may be required to obtain a conditional use permit. Scottsdale conditional use permit requirements may apply to any of the State Liquor series # listed to the left.

Contact the City of Scottsdale immediately to determine applicability of the regulations and the most efficient process to meet the regulations. You may contact Eva Wallace at (480) 312-7000 to schedule an appointment. Your appointment will take place at the city's Planning & Development Services Office, located on the first floor of One Civic Center, 7447 E. Indian School Road, Suite 105. You can call (480) 312-7000 for directions.

All liquor license applications in Scottsdale are required to complete Scottsdale's Liquor License Questionnaire and either fax to (480) 312-7088, Attention Eva Wallace or deliver to the first floor of One Civic Center at 7447 E. Indian School Road, Suite 105 – Attention Eva Wallace. Normal business hours are 8 a.m. to 5 p.m.

Make application for City license with Tax & License located on the 1st floor of One Civic Center at 7447 E. Indian School Rd, Ste.110 or 9379 E. San Salvador, Ste.100. Application online or call (480) 312-2400.